

# 4<sup>TH</sup> OF JULY CELEBRATION AND FIREWORKS

CITY OF VACAVILLE COMMUNITY SERVICES DEPARTMENT / SPECIAL EVENTS  
VENDOR COVER SHEET

## Event Information

**When:** Thursday July 4<sup>th</sup> 2019 from 6:30-9:30

**Where:** Andrews Park, 614 W Monte Vista Ave, Vacaville, CA 95688

**Who:** All ages

**Expected attendance:** 8,000

**What:** 4<sup>th</sup> of July, Salute Our Troops, Fireworks, Music and Entertainment.

## Vendor Packet Checklist

\_\_\_\_ Completed 2019 Primary Application form (all questions must be answered and application signed)

## Vendor Terms & Instructions

**Applications:** Applications can be submitted in person, email or by mail to Special Events department 1100 Alamo Drive. This application is neither an offer nor a guarantee of space. No exclusivity will be given for this event. Incomplete applications will NOT be considered OR returned. All questions must be answered completely and accurately – the information you give is the sole representation of your business for the selection process.

**Approval:** If approval is issued, the Special Events Department will select the vendor space; special requests considered but not guaranteed. The City of Vacaville is seeking experienced operators with quality presentation; consideration will be given to those with unique items.

**Payments:** Please do NOT send money with this application. You will be billed at the time of approval. Payments may be made in the form of cash, check, or credit card at any Vacaville Community Center upon approval.

**Space:** Each Commercial Vendor 10 x 10 space = **\$150.00**

**EACH FOOD CONCESSION VENDOR 10 x 10 SPACE = \$230.00**

**NON-PROFIT VENDOR 10 x 10 SPACE = 15% DISCOUNT TO THE PRICES LISTED ABOVE**

THE FEE IS ONLY FOR THE RENTAL OF THE SPACE AND DOES NOT INCLUDE ASSEMBLY/CONSTRUCTION OF VENDOR EXHIBIT AND MUST PROVIDE YOUR OWN 10X 10 CANOPY, 8FT TABLES AND CHAIRS.

**Vendor Hours:** Vendors load-in may load in on School St. between **2:00 and 5:30 pm** Tear down may begin no earlier than 9:30 pm. Please note you may not load or unload between **5:30 – 9:30 pm**; no exceptions. Free vendor parking will be available at the Georgie Duke Center and is accessible from Monte Vista & School streets.

**Refunds:** This is a rain or shine event; no refunds will be given for inclement weather or no shows.

**Restrictions:** The following items are prohibited on the premises and may not be sold at this event: weapons, drug-related paraphernalia, nor items and/or activities for which an adult-oriented business permit would be required (per Chapter 9.05 of the Vacaville Municipal Code).

**If you have any questions regarding this application, please contact the Special Events Office. Please submit applications in person or by mail to:**

**Application Deadlines:**

**Friday, May 31, 2019**

Must have approved 2019

Primary Application on file.



City of Vacaville Special Events

E-mail: [specialevents@cityofvacaville.com](mailto:specialevents@cityofvacaville.com)

Phone: (707) 469-6694 FAX: (707) 469-6663

1100 Alamo Drive, Vacaville, CA. 95687